

## Stores/workshop person

Engines Plus is seeking a stores person to join our small team based in Quedgeley. This is a full-time role based in the workshop, and is primarily responsible for picking and packing parts order, process the delivery, producing delivery labels, via the computer, packing engine orders, loading and unloading lorries, putting parts away and general keeping the place clean and tidy.

We are looking for a person who is hard working, enthusiastic, good team player, can communicate at all levels with all staff from MD to shop floor workers and is a good organiser as well.

The candidate needs to have a FLT truck license and driving license

The job role, will include the following tasks,

- Unloading and loading lorries, etc
- Receiving and checking against orders.
  - Inspecting for damage.
- Moving goods around as instructed
- Stocking shelves.
  - Put materials away in stores after deliveries in a FIFO order.
- Stacking bulky goods safely.
- Picking goods for engine build.
- Picking & Packing orders to customers.
- Producing Delivery notes, and packing labels, etc
- Packing engines after build
- Assist with stock checks when required.
- Light assembly of parts to engines when required.
- As part of the team
  - Keep stores clean and tidy
  - Keep all areas of the building clean and tidy including external areas
  - Empty bins, and cleaning offices, workshop, toilets, etc
- Be a team player who is adaptable to the business and to the role ensuring the customers expectations are met.

### Working hours

- Monday to Thursday – 8.00 to 17.00
  - Lunch is 40 mins, time to be agreed
- Friday – 8.00 to 15.10
  - Lunch is 30 mins, time to be agreed

If interested, please e-mail your cv to [sales@enginesplus.co.uk](mailto:sales@enginesplus.co.uk) or call 01452 729707

Date: 24/9/21